

Cotswold District Council - Revenue Budget Monitoring Summary

Qtr 4 budget monitoring - 1st April to 31st March 2017 - OUTTURN

Service Group	Original Budget [full-year]	Full-year budget	Actual Spend	(Under) / Over Budget
Environmental & Regulatory Services	1,047,413	1,064,676	1,135,976	71,300
GO Shared Services	0	(178,853)	(179,617)	(764)
ICT, Change & Customer Services	280,460	291,170	235,588	(55,582)
Land, Legal & Property	34,185	95,128	137,884	42,756
Partnership Managing Director and 2020 Programme Costs	0	124,897	124,897	0
Revenues & Housing Support	1,285,810	920,748	905,621	(15,127)
Environmental Services	3,131,058	3,401,276	3,675,873	274,597
Leisure & Communities	1,755,509	1,973,196	1,880,329	(92,867)
Planning & Strategic Housing	1,937,867	2,412,632	2,290,353	(122,279)
Democratic Services	1,112,693	1,112,693	1,001,233	(111,460)
Retained Services*	(399,160)	(779,223)	(435,235)	343,988
Net Budget Requirement	10,185,835	10,438,340	10,772,903	334,563
Financing				
Council Tax Income [CDC share]	(4,856,049)	(4,856,049)	(4,856,049)	0
Surplus on Collection Fund	(151,272)	(151,272)	(151,272)	0
Non-domestic rates income and expenditure	-1,790,951	-483,785	-773,999	(290,214)
General Government Grants	-3,998,009	-5,557,680	-5,644,086	(86,406)
Budgeted contribution to General Fund	610,446	610,446	610,446	0
Overspend / (underspend) for the year:	0	0	-42,056	-42,056

* Retained Services includes £269,917 of staff vacancy factor budget which represents the target for savings to be made across the services. Savings made appear in the service lines above and do not accrue against this budget target.

Environmental & Regulatory Services

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
BUC001 Building Control - Fee Earning Work	65,600	68,900	120,944	52,044
BUC002 Building Control - Non Fee Earning Work	83,237	83,237	68,922	(14,315)
BUC003 Dangerous Structures	2,500	2,500	3,275	775
BUC005 Plan Liaison	0	0	(0)	(0)
Building Control total	151,337	154,637	193,141	38,504
EMP001 Emergency Planning	62,153	35,215	33,628	(1,587)
ESM001 Environment - Service Management	0	81,835	99,011	17,176
PSH002 Private Sector Housing - Condition of Dwellings	19,190	25,820	25,182	(638)
PSH005 Home Energy Conservation	22,100	6,900	4,045	(2,855)
REG002 Licensing	(10,712)	57,615	51,439	(6,176)
REG006 Caravan Sites - Itinerates	6,285	2,550	2,016	(534)
REG007 Caravan Sites - Licensed	6,515	2,030	1,752	(278)
REG009 Environmental Protection	354,674	293,729	301,700	7,970
REG013 Pollution Control	0	88,000	93,644	5,644
REG016 Food Safety	285,233	259,935	236,927	(23,008)
REG017 Health & Safety At Work	142,820	55,690	85,132	29,442
REG021 Statutory Burials	3,420	2,030	3,864	1,834
STC011 Abandoned Vehicles	4,398	(1,310)	4,497	5,807
Public Protection total	896,076	910,039	942,835	32,796
Total	1,047,413	1,064,676	1,135,976	71,300

GO Shared Services

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
HLD499 S & S Holding Account	0	0	0	0
SUP009 Accountancy	0	22,309	21,545	-764
SUP011 Creditors	0	0	0	0
SUP012 Debtors	0	0	0	0
SUP035 Insurances	0	0	0	0
SUP042 GO Support and Hosting	0	0	0	0
Accountancy Support total	0	22,309	21,545	(764)
SUP010 Internal Audit	0	0	0	0
SUP402 Glos. Counter Fraud Unit	0	(201,162)	(201,162)	0
Audit Cotswolds total	0	(201,162)	(201,162)	0
SUP003 Human Resources	0	0	0	0
SUP019 Health & Safety	0	0	0	0
SUP020 Training & Development	0	0	0	0
SUP013 Payroll	0	0	0	0
HR Support & Payroll total	0	0	0	0
SUP033 Central Purchasing	0	0	0	0
Procurement total	0	0	0	0
Total	0	(178,853)	(179,617)	(764)

ICT, Change and Customer Services

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
SUP017 Business Improvement/Transformation	0	0	0	0
SUP021 Business Continuity Planning	38,215	38,215	24,905	(13,310)
SUP023 Freedom of Information Act	0	0	0	0
TMR001 Street Naming	(295)	(295)	(13,012)	(12,717)
	37,920	37,920	11,893	(26,027)
ADB411 Moreton-in-Marsh, Offices	53,930	62,730	53,930	(8,800)
SUP401 FOH - Trinity Road	0	0	0	0
COM420 FOH - Moreton	188,610	190,520	169,766	(20,754)
COM421 Moreton - Stock Trading a/c	0	0	(0)	(0)
	242,540	253,250	223,696	(29,554)
SUP005 ICT	0	0	0	0
SUP031 Application Support	0	0	0	0
	0	0	0	0
Total	280,460	291,170	235,588	(55,582)

Land, Legal & Property

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over
ADB401 Trinity Road, Offices	0	0	(0)	(0)
ADB402 Trinity Road Improvements (XC0055)	0	60,943	63,566	2,623
ADB412 Moreton-in-Marsh, Offices - Maintenance	43,235	43,235	40,556	(2,679)
CUL411 Corinium Museum - Maintenance	41,350	41,350	21,195	(20,155)
ENA401 Housing Enabling Properties	(9,690)	(9,690)	12,531	22,221
FIE425 22/24 Ashcroft Road	6,730	6,730	4,924	(1,806)
HLD420 Thamesdown Waste Depot, Cricklade	0	0	0	0
HLD421 T Barry Haulage Depot, South Cerney	0	0	0	0
Asset Management total	81,625	142,568	142,772	204
LLC001 Local Land Charges	(47,439)	(47,439)	(4,888)	42,551
Land Charges total	(47,439)	(47,439)	(4,888)	42,551
SUP004 Legal	(1)	(1)	0	1
SUP025 Property Services	0	0	0	0
Legal & Property total	(1)	(1)	0	1
Total	34,185	95,128	137,884	42,756

Partnership Managing Director and 2020 Programme Costs

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over
COR011 2020 Vision	0	108,878	108,878	0
COR061 Public Protection 2020	0	12,229	12,229	(0)
COR066 2020 HR Payroll Project	0	3,790	3,790	0
SUP026 Chief Executive	0	0	0	0
Total	0	124,897	124,897	0

Revenues & Housing Support

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
HBP001 Rent Allowances	531,978	463,078	416,772	(46,306)
HBP005 Benefit Fraud Investigation	0	(8,310)	8,510	16,820
Benefits total	531,978	454,768	425,282	(29,486)
HOM001 Homelessness	60,810	60,810	57,542	(3,268)
HOM003 Rent in advance	0	0	250	250
HOM004 Refugees	0	0	0	0
HOM498 Homelessness Prevention - Glos. (XX9844)	0	(57,613)	(57,613)	(0)
HOM499 Homelessness Reserve	0	10,439	10,439	(0)
PSH001 Private Sector Housing Grants	178,722	27,505	1,719	(25,786)
Housing Management total	239,532	41,141	12,336	(28,805)
LTC001 Council Tax Collection	544,795	451,614	493,993	42,379
LTC002 Council Tax Support Administration	0	0	17,513	17,513
LTC011 NNDR Collection	(72,799)	(69,079)	(75,876)	(6,797)
PUT001 Concessionary Travel	42,304	42,304	32,373	(9,931)
SUP014 Cashiers	0	0	0	0
SUP028 Security Carriers	0	0	0	0
Revenues total	514,300	424,839	468,003	43,164
Total	1,285,810	920,748	905,621	(15,127)

Environmental Services

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
CPK401 Car Parks	(1,461,161)	(1,058,327)	(977,412)	80,915
CPK402 Car Parks - Maintenance	35,725	35,725	48,401	12,676
CPK413 Car Parks - Tetbury The Chippings	75	75	1,131	1,056
CPK414 Car Parks - Chipping Campden	0	0	(9,611)	(9,611)
Car Parking total	(1,425,361)	(1,022,527)	(937,490)	85,037
CCC001 Climate Change	24,294	24,294	23,614	(680)
Climate change total	24,294	24,294	23,614	(680)
CCM001 Cemetery, Crematorium and Churchyards	131,879	124,283	116,295	(7,988)
CCM402 Cemeteries - Maintenance	14,275	14,275	5,813	(8,462)
HLD410 Waste - Cleansing	(3,222)	(3,222)	49	3,271
HLD411 Waste - Cemeteries	0	0	0	0
HLD450 Pool Car	0	0	0	0
REG003 Animal Control	68,605	64,480	66,461	1,981
REG019 Public Conveniences	313,160	305,360	290,367	(14,993)
RYC001 Recycling	636,528	651,578	788,369	136,791
RYC002 Green Waste	825,514	800,114	789,436	(10,678)
STC001 Street Cleaning	1,092,967	1,068,867	1,025,207	(43,660)
TRW001 Trade Waste	0	0	(30)	(30)
WST001 Household Waste	1,370,277	1,390,525	1,424,486	33,961
WST004 Bulky Household Waste	(36,000)	(36,000)	(28,940)	7,060
WST401 Refuse-Stow Fair	13,375	11,422	5,029	(6,393)
WST402 South Cerney Depot, Packers Lease	(120,000)	(100,075)	9,333	109,408
Environmental Services Client	4,307,358	4,291,607	4,491,876	200,269
FLD401 Land Drainage	137,690	37,690	28,148	(9,542)
FLD402 Flood Defence	71,587	58,587	54,733	(3,854)
Flooding total	209,277	96,277	82,881	(13,396)
REG023 Environmental Strategy	15,490	11,625	14,992	3,367
Waste and Recycling Policy	15,490	11,625	14,992	3,367
Total	3,131,058	3,401,276	3,675,873	274,597

Leisure & Communities

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
COM401 Health Policy	70,683	70,683	74,673	3,990
COM402 Community Liaison	98,269	106,114	112,237	6,123
COM403 Youth Participation	12,750	21,795	14,315	(7,480)
COM404 Falls Prevention	8,395	8,395	23,326	14,931
COM405 Health Development	31,170	64,515	60,692	(3,823)
COM496 Community Covenant Grant Scheme	0	4,000	4,000	0
GBD001 Community Welfare Grants	142,695	142,695	131,924	(10,771)
Community Liaison	363,962	418,197	421,166	2,969
CCR001 Community Safety (Crime Reduction)	51,046	51,046	44,975	(6,071)
HLD403 Crime Prevention Initiatives	0	2,280	2,280	(0)
SUP002 Consultation, Policy & Research	0	0	0	0
Community Safety	51,046	53,326	47,254	(6,072)
CUL410 Corinium Museum	96,065	100,965	101,408	443
CUL412 Collection Management	9,830	9,830	6,497	(3,333)
CUL413 Northleach Resource Centre	8,850	8,850	0	(8,850)
REC410 Cirencester - Centre Management	825,180	976,157	932,224	(43,933)
REC413 Cirencester - Dryside Areas	0	0	(10,789)	(10,789)
REC419 Cirencester Leisure - Maintenance	32,850	32,850	14,024	(18,826)
REC420 Tetbury - Centre Management	0	0	486	486
REC430 C Campden - Centre Management	108,950	119,565	119,315	(250)
REC440 Fairford - Centre Management	0	0	119	119
REC450 Bourton - Centre Management	138,710	154,860	156,520	1,660
REC459 Bourton - Maintenance	28,019	28,019	30,621	2,602
Leisure Management	1,248,454	1,431,096	1,350,423	(80,673)
TOU001 Tourism Strategy and Promotion	38,047	51,624	30,032	(21,592)
TOU402 Partnership Grants	54,000	54,000	66,500	12,500
TOU403 Cotswold Tourism Partnership	0	(35,047)	(35,047)	0
Tourism Policy	92,047	70,577	61,486	(9,091)
Total	1,755,509	1,973,196	1,880,329	(92,867)

Planning & Strategic Housing

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
DEV001 Development Control - Applications	(78,776)	(73,102)	(145,427)	(72,325)
DEV002 Development Control - Appeals	205,740	205,740	191,839	(13,901)
DEV003 Development Control - Enforcement	246,391	246,391	243,905	(2,486)
DEV004 Development Advice	374,678	374,678	384,399	9,721
DEV401 Planning Advice For Land Charges	2,520	2,520	899	(1,621)
DEV488 Planning - Section 106 Agreements	0	0	0	0
DEV499 Development Services Holding Account	0	148,326	148,326	(0)
Development Management	750,553	904,553	823,940	(80,613)
PLP005 Heritage & Design	306,325	352,086	328,208	(23,878)
Heritage & Conservation	306,325	352,086	328,208	(23,878)
PLP002 Local Development Framework	356,850	456,046	436,782	(19,264)
PLP401 Fwd Plan work for Dev Con	(117)	(117)	1,809	1,926
PLP499 Local Development Framework Reserve	0	167,725	167,726	1
PSM001 Planning - Service Mgt. and Support Services	(585)	(585)	7,664	8,249
Planning Policy	356,148	623,069	613,981	(9,088)
HAD001 Housing Advice	325,446	325,446	310,945	(14,501)
HLD400 Second Home Projects	0	8,083	8,083	(0)
HOS001 Housing Strategy	160,295	160,295	158,738	(1,557)
HOS002 Housing Partnerships	39,100	39,100	33,106	(5,994)
HOS499 Housing Enabling Reserve	0	0	13,353	13,353
Strategic Housing	524,841	532,924	524,224	(8,700)
Total	1,937,867	2,412,632	2,290,353	(122,279)

Retained Services - Democratic Services

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
DRM005 Committee Services	272,799	272,799	238,732	(34,067)
DRM008 Corporate Subscriptions	18,980	18,980	3,046	(15,934)
Committee Services total	291,779	291,779	241,778	(50,001)
ELE* Elections	192,436	192,436	176,275	(16,161)
Elections total	192,436	192,436	176,275	(16,161)
SUP018 Press & PR/Communications	0	0	0	0
SUP024 Postal Services	0	0	0	0
Communications	0	0	0	0
DRM001 Democratic Representation and Management	297,459	297,459	285,886	(11,573)
DRM003 Councillors Allowances	266,982	266,982	235,973	(31,009)
DRM004 Servicing Council	64,037	64,037	61,321	(2,716)
Member Support total	628,478	628,478	583,180	(45,298)
SUP022 Print & Design	0	0	0	0
Print & Design total	0	0	0	0
Total	1,112,693	1,112,693	1,001,233	(111,460)

Retained Services - Management, Corporate Income & Expenditure, Directors

Budget monitoring - 1st April to 31st March 2017

Cost Centre	Original Budget	Profiled Budget Q4	Actual Q4	(Under) / Over Budget
FIE030 Interest and Investment Income	(266,270)	(28,129)	(142,892)	(114,763)
FIE401 Assisted Car Loans	(2,000)	(2,000)	0	2,000
FIE410 Commercial Properties - General	180,871	221,275	203,375	(17,900)
FIE* Commercial Properties - summary	(436,931)	(436,931)	(446,809)	(9,878)
HAV001 Housing Advances	0	0	6,717	6,717
OOE210 Parish Council Tax support grant	0	96,681	96,680	(1)
Corporate Income & Expenditure total	(524,330)	(149,104)	(282,929)	(133,825)
NDC401 Discretionary Pension Payments	1,664,585	1,664,585	1,661,757	(2,828)
NDC402 Other Land	8,400	8,400	7,968	(432)
SUP032 Strategic Directors	0	0	0	0
COR001 Corporate Management	256,092	256,092	256,068	(24)
COR005 Corporate Finance	94,200	94,200	111,607	17,407
COR007 External Audit Fees	55,830	55,830	52,029	(3,801)
COR008 Bank Charges	47,840	47,840	65,223	17,383
COR400 Savings and Growth Items #	(1,249,044)	(1,048,254)	(716,016)	332,238
COR499 Previous / End of Year Adjustment	0	(46,064)	(37,605)	8,459
BAL100 Depreciation, trfs to/from Reserves, etc.	(752,733)	(1,662,748)	(1,553,337)	109,411
Corporate Management and Directors total	125,170	(630,119)	(152,306)	477,813
Total	(399,160)	(779,223)	(435,235)	343,988

The 'Savings and Growth Items' cost centre includes a budget of £269,917 for expected staff vacancy. Savings are made when staff leave the Council and are not immediately replaced. Savings made accrue in the service lines and do not show against this budget.